# 4th Year Project Submission Guidelines

## Submission Date– 9th & 10th May 2025

All students must adhere to the following instructions for report submission:

1. **Project Registration:**

   ○ Complete the **Google Form** ( **https://forms.gle/Lfw4egC72RL8UGH56** ) to register your project details, including team information, form will open in May month.

   ○ A team can have a maximum of **four members** or be submitted individually.

2. **Mandatory Document Uploads:**

   ○ Upload the following files on the **Google Form**:

      ▪ **Project Report** (Word file)

      ▪ **Project Presentation** (PPT file)

      ▪ **Project Code** (ZIP file)

3. **Project Guide Consultation:**

   ○ You can choose **Project Guides** according to your convenience and get confirmation from your guides without fail.

   ○ You are encouraged to consult with them for guidance on your **report and submission process**.

4. **Hard Bound Project Report Submission:**

   ○ A **hardbound color copy** of the project report must be submitted.

   ○ Teams should submit a **single report** containing multiple **certificates**, as per the guidance of their **Project Guide**.

5. **Slot Selection for Submission:**

   ○ Project submission slots for **9th and 10th May 2025** will be made available via a **registration link (to be shared later).**

   ○ **All team members** must be present during submission.

6. **TPO Cell Clearance:**

   ○ Before project report submission, every student must submit their **Internship, PPO, or Offer Letter** to the **TPO Cell**.

   ○ Submissions **without TPO Cell approval** will not be accepted.